

**MINUTES OF THE 2019 ANNUAL GENERAL MEETING**  
**Friday 18 October 2019**

Tjapukai Aboriginal Cultural Park, Caravonica  
4 Skyrail Drive, Smithfield (Cairns)

## 1. Meeting opening

TTNQ Chair, Wendy Morris, declared the meeting open at 4:34pm.

## 2. Attendance, apologies, proxies

- The number of voting members attending the AGM - 21  
*Refer Appendix for a list by company names of members represented.*
- Number of proxy votes received – 17
- The required quorum was 24. A quorum was declared with 38 members.
- Apologies: Mayor Bob Manning, The Hon Warren Entsch MP, Daniel Rhode, Entrada and Luis Perez, Cairns Airport

The Chair announced the scrutineers and thanked them for their support to TTNQ during the AGM process:

- Luckbir Singh, MacDonnells Law and;
- Graham Coonan, Grant Thornton

## 3. Minutes of 2018 AGM

The Chair called for a motion to accept the 2018 minutes as a true and correct record of that meeting.  
*Moved – Angela freeman | Seconded – Paul Fagg | MOTION CARRIED*

## 4. Business arising from 2018 AGM

There was no business arising from the 2018 AGM minutes.

## 5. Announcement of vacant board positions

The Board positions were declared vacant for:

- Southern Zone Director
- Tropical Tableland/Remote Area Zone Director
- General Directors x two (2)

## 6. Declaration of zone directors and Voting

The Southern Zone Director position received one nomination and was therefore unopposed.

- The successful nomination was Mark Evans.

The Chair called for voting papers to be completed by eligible voters and put into the ballot box.

4.40pm Voting commenced for:

- Two (2) General Director positions with four (4) nominations received and;
- One (1) Tropical Tablelands/Remote Area Zone Director position with four (4) nominations received

4.41pm Voting closed and scrutineers left the room to conduct the ballot count.

## 7. Chair's report

The Chair report was delivered with an accompanying PPT presentation:

- Graphical overview of TTNQ's membership breakdown and marketing activity;
- Brief overview of the Audited Financial Report YE 2018/19;
- Acknowledged and thanked the following people:
  - TTNQ Board Directors for contributing their time, knowledge and industry experience unselfishly;
  - Past CEO, Pip Close for her energy and dedication over the last 2 years;
  - The TTNQ Team for their professionalism and drive in working towards meeting industry objectives;
  - Special thanks to: Cairns Regional Council, Cairns Airport, LTO's and TTNQ members;
  - The Finance and Risk Management Committee (FARMC) and the TTNQ Finance Team for their efforts throughout the year running a complex financial system.
- Welcomed new CEO Mark Olsen, who joined TTNQ in September 2019;
- Special thanks to Barbara Thomson who left TTNQ in June 2019, for her passion and dedication to TTNQ members and;
- TTNQ's accounting process has been outsourced to Cairns Regional Council from 2018

## 8. Chief Executive Officer's report

The CEOs report was delivered with an accompanying PPT presentation:

- Addressed achievements for the year and outlined TTNQ's future direction:
  - Drive market push;
  - Understanding visitor spending;
  - Cruise ships on the increase from last financial year;
  - Driving spend is the key to the region's success and sustainability;
  - Events are critical to region, looking to be a tough year ahead and;
  - New brand messaging launching in 2020

## 9. Election of General Directors

There are two (2) vacancies for General Directors with four (4) nominations received.

- Sam Ferguson
- Daniel Leipnik
- Craig Pocock
- Daniel Rode

The Chair announced the successful two (2) Directors:

- Craig Pocock and Sam Ferguson

There is one (1) vacancy for Tropical Tableland/Remote Area Zone Director with four (4) nominations received.

- Lawrence Booth
- Paul Fagg
- Verena Olesch
- Desmond Tayley

The Chair announced the successful Director as:

- Paul Fagg

The Chair thanked all nominees and scrutineers.

## 10. Motion to accept reports

The Chair called for the following motions:

- To accept the Chair's and CEO's Reports:  
*Moved – Sheena Walshaw | Seconded – Ben Woodward | MOTION CARRIED*
- To accept the Annual Financial Statement 2018/19 and auditor's report.  
*Moved – Mark Evans | Seconded – Natalie Johnson | MOTION CARRIED*

## 11. Motion to destroy ballot papers

The Chair called a motion to destroy the ballot papers and proxy voting papers:  
*Moved – Angela Freeman | Seconded – Mayor Joe Paronella | MOTION CARRIED*

## 12. General business

- a) Angela Freeman raised her concern the GBR Drive article in the Cairns Post. The Chair will discuss this further with Angela.

## 13. Meeting closed

The Chair thanked Shirley Hollingsworth and Team at Tjapukai Aboriginal Cultural Park for hosting the AGM. The Chair declared the TTNQ 2019 AGM closed at 5:15pm.

CONFIRMED AS A TRUE AND CORRECT RECORD



Chair  
Tourism Tropical North Queensland

Date

## APPENDIX

### 2019 TTNQ Annual General Meeting

- Members' attendance (by company name)

1. Avis Budget Group
2. Cairns Aquarium
3. Carpentaria Shire Council
4. Cook Shire Council
5. Crystalbrook Collection
6. Destination Cairns Marketing
7. Flames of the Forest
8. Hartley's Crocodile Adventures
9. Hostplus
10. MacDonnells Law
11. Paronella Park
12. Philipvids
13. Shangri-la Hotel, The Marina Cairns
14. Skybury Coffee Pty Ltd
15. Skyrail Rainforest Cableway
16. Sunlover Reef Cruises
17. Tableland Regional Council
18. The CaPTA Group
19. The Crystal Caves
20. The Reef Hotel Casino
21. Tourism Port Douglas Daintree
22. Trailblazers Queensland (*arrived after voting closed*)