

**MINUTES OF THE 2020 VIRTUAL ANNUAL GENERAL MEETING**

**Friday 16 October 2020**

**10.00am – 11.00am**

*Held via Zoom in accordance to ASIC guidelines and Corporations Act  
from the TTNQ Office.*

**1. Meeting opening**

TTNQ Chair, Wendy Morris, declared the virtual AGM Zoom meeting open at 10:00am.

The Chair outlined the process of the virtual AGM including that electronic voting was open for eligible voting members until 10.15am.

The CEO provided a quick overview of how registrants can utilise and participate in this virtual AGM, via sharing PPT slides.

**2. Attendance, apologies, proxies**

**Apologies**

Mayor Bob Manning and Stephen Olle, Host Plus.

**Attendance and Proxies**

The required quorum for the AGM is 10% of the financial membership eligible to vote, being 210 members. Therefore, the required quorum was 21.

The final number of voting members attending the AGM was **14**.

The number of proxy votes received was **32**.

A quorum was declared with **46** members.

Refer Appendix A for a list by company names of members represented.

The Chair acknowledged the scrutineers and thanked them for their support to TTNQ during the AGM process:

- Joanne Parisi, MacDonnells Law
- Kelly Graham, Grant Thornton

**3. Minutes of 2019 AGM**

The Chair called for a motion to accept the 2019 minutes as a true and correct record of that meeting.

*Moved: Richard Berman-Hardman, Skyrail Rainforest Cableway*

*Seconded: Sonjha Forbes, Entrada Travel Group*

*MOTION CARRIED*

**4. Business arising from 2019 AGM**

There was no business arising from the 2019 AGM minutes.

## 5. Announcement of vacant board positions

The Board positions were declared vacant for:

- Cairns South Zone Director
- Cairns North Zone Director
- General Directors x four (4)

## 6. Declaration of vacant board director positions and voting

### Cairns South Zone Director position

There was one (1) vacancy with three (3) nominations received as follows:

- Janet HAMILTON
- Brian HENNESSY
- Peter WOODWARD

### General Director positions

There were four (4) vacancies with nine (9) nominations received as follows:

- Craig BRADBERRY
- Joel GORDON
- Wayne REYNOLDS
- Jeff GILLIES
- Peppi IOVANELLA
- Alan WALLISH
- Niki GIUMELLI
- Perry JONES
- Sheena WALSHAW

### Cairns North Zone Director

This position received one nomination and was therefore declared unopposed.

- The successful nominee was **Tara Bennett**

The Chair called for electronic voting forms to be submitted by eligible voters.

## 7. Chair's report

The Chair's report was delivered with an accompanying PPT presentation.

The Chair recapped on the highs and lows of the year that was and acknowledged and thanked the following people:

- TTNQ Board Directors for their unselfish contribution of their time, knowledge and industry experience, in particular Norris Carter as Deputy Chair and Craig Pocock as Finance and Risk Management Committee (FARMC) Chair.
- CEO, Mark Olsen for his energy and dedication over the last year. He has done an extraordinary job in presenting and representing the region with a unified message to secure necessary funding and support.
- The TTNQ Team for their professionalism and drive in working towards meeting industry objectives. In particular Rosie Douglas who has worked tirelessly with TTNQ for 10 years.
- Special thanks to Cairns Regional Council and Mayor Bob Manning for recognizing the economic importance of Tourism to the region and committing to a five-year funding agreement with TTNQ.
- Cairns Airport, Local Tourism Organisation's (LTO's) and TTNQ members.
- The FARMC and Finance Team; Craig Pocock as Chair, Wayne Reynolds Deputy Chair, and Luckbir Singh, MacDonnells Law providing a wealth of experience and a legal perspective.

The TTNQ 2019/2020 Annual Report and financial report were made available to members on the TTNQ corporate website from September 2020.

The Company's auditor for 2019/2020 was Grant Thornton. The board directors have not recommended a change in auditor for the next financial year. Grant Thornton's independent auditor's report on the company's 2020 annual financial report was again unqualified.

10.20am Voting closed, and scrutineers commenced the counting of votes.

## 8. Chief Executive Officer's report

The CEO presented his report with an accompanying PPT presentation, with key points:

- It has been a challenging and rewarding year with all the support of the industry and partners to date, with a record year of expenditure.
- Daily visitation has dropped from 58,000 per day to 8,500 per day.
- TTNQ's role changed to focus more on industry advocacy and supporting members. Over \$30M has been raised in grant funding for our region over the last 12 months, and our marketing program has elevated the region to the #3 most searched travel destination in Australia on Google.
- Nearly 100K leads generated from our consumer website directly to our partners/industry.
- Great support for the See Great Leave Greater brand launched in March 2020.
- Drive North Queensland is a great success with our partners across the region. Generated strong views on operator websites.
- A very successful COVID Safe project was launched with Cairns Airport.
- Advocacy will continue to be a primary focus of TTNQ.

## 9. Election of General Directors

The Chair announced the four (4) successful General Directors:

- **Craig BRADBERRY, Jeff GILLIES, Joel GORDON and Wayne REYNOLDS**

The Chair announced the successful Cairns South Zone Director as:

- **Janet HAMILTON**

The Chair thanked all nominees and acknowledge the board directors standing down at this AGM. Peter Woodward, Todd Parker, Sheena Walshaw and appointed director Jeff Schrale who completes his 2-year term.

## 10. Motion to accept reports

The Chair called for the following motions:

- To accept the Chair and CEO Reports.

*Moved: Berman-Hardman, Skyrail Rainforest Cableway*

*Seconded: Michael Nelson, Pinnacle Tourism Marketing*

*MOTION CARRIED*

- To receive and consider the annual financial report of the Company and the reports of the directors and auditor for the financial year ended 30 June 2020.

*Moved: Todd Parker, Parker Travel Collection*

*Seconded: Sheena Walshaw, Trailblazers Queensland*

*MOTION CARRIED*

## 11. Motion to delete proxy votes and voting forms

The Chair called a motion to delete the electronic voting and proxy forms:

*Moved: Todd Parker, Parker Travel Collection*

*Seconded: Jodie Duignan-George*

*MOTION CARRIED*


## 12. General business

There was no general business raised.

### 13. Meeting closed

The Chair declared the TTNQ 2020 Virtual AGM closed at 10.48am.

CONFIRMED AS A TRUE AND CORRECT RECORD

  
\_\_\_\_\_  
Chair  
Tourism Tropical North Queensland

21/10/2021  
\_\_\_\_\_  
Date

## APPENDIX A

### 2020 TTNQ Virtual Annual General Meeting

Members' attendance (by company)

1. Avis Budget Group
2. CQUniversity
3. Entrada Travel Group
4. Fitzroy Island Resort
5. Kuranda Scenic Railway
6. MacDonnells Law
7. Parker Travel Collection
8. Pinnacle Tourism Marketing
9. Silky Oaks Lodge
10. Skyrail Rainforest Cableway
11. Sunlover Reef Cruises
12. The CaPTA Group
13. Tourism Port Douglas Daintree
14. Trailblazers Queensland