

**MINUTES OF THE 2023 ANNUAL GENERAL MEETING
Thursday 19 October 2023**

10.00am – 11.00am

*Held in accordance with the Corporations Act
at The Benson Hotel, Cairns*

1. Meeting opening

TTNQ Chair, Ken Chapman, declared the AGM open at 10.07am, welcoming Board Directors, members and guests.

2. Attendance, apologies, proxies

Apologies: Tara Bennett, Tourism Port Douglas Daintree and Joanne Parisi, MacDonnells Law.

Attendance and Proxies

The required quorum for the AGM is 10% of the financial membership eligible to vote, which is currently 186 members. Therefore, the required quorum is 19.

The final number of voting members attending the AGM was 19.

The number of proxy votes received was 39.

A quorum was declared with 58 voting members.

- Refer Appendix A for a list by company names of members represented.

- Refer Appendix B for a list of proxies received.

The Chair acknowledged the scrutineers and thanked them for their support to TTNQ during the AGM process:

1. Margaret Dewhurst, BDO (Nth Qld)
2. Brittany Bowen, MacDonnells Law

3. Minutes of 2022 Annual General Meeting (AGM)

The minutes of the 2022 AGM were taken as read.

Resolved: That the Minutes of the Annual General Meeting held on 20 October 2022 were approved.

4. Business arising from 2022 AGM

There was no business arising from the 2022 AGM minutes.

5. Declaration of vacant board positions

The Board positions were declared vacant for:

- General Directors (2)

6. Nominations received for vacant board director positions and voting

General Director position

There were two (2) vacancies with five (5) nominations received as follows:

1. Kylie BRAJAK, Crystalbrook Collection
2. Nikki GIUMELLI, Green Arrow Consultancy
3. Steve MOLNAR, Sheraton Grand Mirage Resort Port Douglas
4. Erin SIMPSON, Down Under Tours
5. Ben WOODWARD, The CaPTA Group

The Chair called for voting papers to be completed by eligible voters and put into the ballot box.

10.12am Voting closed, and scrutineers commenced the counting of votes.

7. Chair's report

The Chairs' report was delivered with an accompanying presentation. The Chair recapped on the events of the year and acknowledged TTNQ efforts exceeding organisational KPIs, the team at TTNQ provided outstanding AVE, ROI & market share. The Chair presented the Financial Statement, recognising the reportable loss due to timing of grants. With a cash position of \$5M June 2023, so overall doing very well. The Chair discussed the advocacy to the Federal Government and lobbying, as key achievements during COVID secured TTNQ the additional funding of \$15M.

The Chair thanked the following people:

- Members for their continued support.
- TTNQ Board, Mark Olsen, and all the management team for their support. There were tough times throughout the three years as chair but what we achieved has made a massive difference.
- The Finance, Audit & Risk Management Committee (FARMC); Greg Nucifora as Chair, Wayne Reynolds as Deputy Chair, Jeff Gillies and Joanne Parisi.
- The Human Resource Committee (HRC); Janet Hamilton as Chair; Wayne Reynolds as committee member.
- Roise Douglas, after 13 years at TTNQ and over 30 years in the industry.
- Cairns Regional Council, for their continued support.
- Mayor Bob Manning, who is a great supporter of TTNQ.
- Cairns Airport and Ports North

The TTNQ 2022/2023 Annual Report and financial report were made available to members on the TTNQ corporate website from September 2023.

8. Chief Executive Officer's report

The CEO gave a special thanks to Ken Chapman for his three years as Chair. CEO thanked the entire TTNQ board of directors and all the TTNQ members and industry.

The CEO presented his report with an accompanying PPT presentation, acknowledging the contribution and support of:

- Kristy Paproth of TTNQ, for achieving the reporting requirements for the International Grant.
- Lani Strathearn of TTNQ for all the hard work and remarkable effort. A special call-out to her team for all the work they do.
- Special thanks to Rosie Douglas of TTNQ for her effort throughout the year and for her dedication to Crankworx and leadership to secure G'Day Australia. It won't be the same without Rosie who has made such an enormous contribution to TTNQ.
- Martina Neidig-Quinlan of TEQ for her support through COVID and it was Martina's support that brought a lot of funding to this region.

- TTNQ Board, with delays in the ITRP funding the board approved early expenditure to drive \$44M into direct international sales from campaign activity and to put on our six international PR agencies who have generated \$200M to positive globally for this region.
- Richard Barker and team at the Cairns Airport for their leadership, the flight from Haneda is a game changer with the increase seat capacity coming in.

In closing the CEO urged all members to continue to support TTNQ in advocating for the region.

9. Election of Directors

The Chair announced the successful General Directors:

- Nikki GIUMELLI, Green Arrow Consultancy
- Ben WOODWARD, The CaPTA Group

The Chair thanked Kylie BRAJAK, Steve MOLNAR, and Erin SIMPSON for their General Director nominations.

10. Motion to accept reports and 2024 auditor

The Chair called for the following motions:

- To accept the Chair and CEO Reports.
Resolved: *That the Chair and CEO Reports were accepted.*
- To receive and consider the annual financial report of the Company and the reports of the directors.
Resolved: *That the annual financial report of the Company and the reports of the Director's reports were accepted.*
- BDO (Nth Qld) Pty Ltd to continue as Auditors for the financial year ended 30 June 2024.
Resolved: *That BDO (Nth Qld) should continue as auditors for the financial YE 30 June 2024.*

11. Motion to destroy proxy votes and voting forms

The Chair called a motion to destroy the electronic proxy forms and voting papers:

Resolved: *That the electronic proxy forms and voting papers be destroyed.*

12. General business

The Chair announced the new Chair for TTNQ is John O'Sullivan, CEO of Experience Co. Has been on the board for a few years, former CEO of Tourism Australia and has interests throughout the region. Particularly, considering our international marketing over the next couple of years you couldn't get a better Chair.

13. Meeting closed

The Chair declared the TTNQ AGM closed at 10.39am.

CONFIRMED AS A TRUE AND CORRECT RECORD

Chair
Tourism Tropical North Queensland

Date

APPENDIX A

2023 TTNQ Annual General Meeting – Member attendance

(By company)

- Accor
- Sunshine Tower Hotel (Alivio Group P/L)
- Australian Tourist Publications
- BDO (Nth Qld)
- Cairns Airport
- Crystal Caves
- Crystalbrook Collection
- Down Under Cruise & Dive | Billy Tea Safaris
- Down Under Tours
- Entrada Travel Group
- Exemplar Coaches & Limousines
- Green Arrow Consultancy
- Hartley's Crocodile Adventures
- Hemingway's Brewery Cairns & Port Douglas
- Hostplus
- Liz Inglis Media & Communications
- MacDonnells Law Pty Ltd
- Nautilus Aviation
- News Corp Australia
- Philipvids
- Reef Unlimited (Experience Co)
- Sailaway Port Douglas
- Shangri-la The Marina Cairns
- Sheraton Grand Mirage Resort Port Douglas
- Shorex Australia
- Silky Oaks Lodge
- Skyrail Rainforest Cableway
- The CaPTA Group
- The Reef Hotel Casino
- Tourism and Events Queensland

APPENDIX B

2023 TTNQ Annual General Meeting – Proxies

1. Accor
2. AJ Gallagher
3. Back Country Bliss Adventures
4. Belle Property Escapes
5. Brett's Kuranda and Outback Tasting Tours
6. Cairns Adventure Group
7. Cairns Amateurs
8. Cairns Aquarium
9. Cairns Convention Centre
10. Cairns Luxury Car Hire
11. Cairns Premier Reef & Island Tours
12. Coral Expeditions
13. CQUniversity
14. Daintree Discovery Centre
15. Drive Queensland
16. Entrada Travel Group
17. Hemingway's Brewery
18. Heritage Tours
19. Hook-A-Barra
20. James Cook University
21. Kuranda Scenic Railway
22. KUR-Cow Barnwell Farm
23. Managing Australian Destinations
24. Melaleuca Resort
25. Meridian Port Douglas
26. Mike Ball Dive Expeditions
27. Ocean Safari
28. Ochre Restaurant
29. Pacific Hotel Cairns
30. Paronella Park
31. Pioneer Travel Services
32. Prawn Star
33. Quicksilver Group
34. Sunlover Reef Cruises
35. The Benson Hotel
36. The Woolshed
37. Tony George Entertainment
38. Tourism Ventures Pty Ltd
39. Wharf One Cafe